



Hororata Primary School

Learning for our future

Minutes of the Hororata Primary School Board of Trustees meeting held on Thursday 20 June 2019 at 7.00pm

1. Opening

1.1 **Present:** Mrs J Loos opened the meeting at 7pm welcoming all along to the June meeting.

The first meeting of the 2019-2022 Board

In attendance, Mr M Gameson, P Oliver, Ingrid Harris, Mr Chris Thwaites, Mr Tom Irving, Ms M Scarlett, and Mr P Freeman,

Apologies:

Mr M Gameson Call for nominations for Board Chair Jodie Loos Tom Irving/Chris Thwaites approved

Mr M Gameson Call for nominations for Vice-Chair Tom Irving Jodie Loos/I Harris. approved

Co-opt onto Board for 12 months Phil's expertise in all Board Matters J Loos/M Scarlett approved

Bank signatory(s) : Mrs J Loos ASB to be advised.

1.2 **Declaration of Interests:** Nil

1.3 **Speaking Rights** (if applicable): Nil

2. **Strategic Section:** Board of Trustees, Induction Procedure. Mr Gameson took the meeting through the induction Programme. Board of Trustees are encouraged to attend a NZSTA Board of Trustees presentation on the 1st of July at Windwhistle. Names to be forwarded to the secretary at the end of the meeting.
The Induction Programme started with the Mihi Pepeha, a visual presentation.
What is the Role of the Board of Trustees further presentation.

3. Monitoring

3.1 **Principal's Report** (Points for Discussion)

3.2 **NAG Guidelines 1. Curriculum Requirements & Student Achievement**

Annual Planning and Reporting

Education Outside the Classroom : Moved that the school apply for a community grant to assist with the funding of transport, accommodation and activities associated with the 2019 Senior School Residential Camp in Wellington.

3.3 **NAG Guideline 2 Documentation & Self Review:** As per Mr Gameson's report.

3.4 **NAG Guidelines 3. Employer Responsibilities:** As per Mr Gameson's report.

3.5 **NAG 4: Financial & Property Management:**

Annual Financial Statement

The Board of Trustees to June 17 reported upon.

Mr Gameson moved that this financial statement be accepted. Seconded Mrs Loos

Property Management Monitoring:

School House: Finance: Mr Gameson moved that the June School House Financial Report be accepted.
Seconded

3.6 **NAG 5: Health & Safety**

3.7 **NAG 6: Administration**

Moved that the Principal's Report be accepted. Mr M Gameson Seconded

School House Management:

4.0 **Minutes of Previous Meeting** Taken as read Moved Mr Gameson/

5.1 **Matters Arising:**

5.2 **Correspondence** as listed:



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5.3 Policy review as per Principal's report.

General Business:

Meeting closed

Next Meeting: 8 August 2019